

Action Plan - Staff Training Development Plan - AI & Accessibility - 2025

The Open College

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Figure 1: A close up of a sign Description automatically generated

Action Plan -

Staff Training Development Plan - AI & Accessibility

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Overview:

In line with OLG4.5 and our commitment to maintaining high standards in online learning, The Open College is expanding its CPD programme to address evolving challenges in artificial intelligence and accessibility. While in the past, training in this area has been ad-hoc and programme based, there is a real need to integrate training in these areas into a more formal training plan. This plan outlines the development of two new training modules to complement existing provision. The Education Technologist is responsible for the implementation of this plan.

1 1. AI & Academic Integrity – Teaching in the Age of ChatGPT

Why:

The use of AI has become widespread in further education. This module will help tutors understand what tools students are using, what's allowed, what's not, and how to design assessments that can help mitigate the challenges of some of these tools.

What's Covered:

- What tools (like ChatGPT, Grammarly, Quillbot) can and can't do.
- How students are using them.
- Designing smarter assessments (integrating our assessment policy approved list) that don't fall over when AI shows up.
- What "misuse" actually means and how to handle it fairly – integration of our current assessment policy.

Format:

Self- paced asynchronous SCORM module

Due:

Q3 2025

2 2. Accessibility Basics – Making Online Learning Inclusive

Why:

Our new frameworks for teaching, learning and assessment place a strong emphasis on

accessibility. This module gives staff a simple set of tools and habits to make courses more inclusive from the start and seeks to integrate policy into training.

What's Covered:

- What accessibility actually means in practice.
- Easy fixes in Moodle and Microsoft 365.
- Designing with screen readers, captions, colour contrast, and layout in mind.
- Where to get help and what to prioritise.
- Review of college policy and why we need it.

Format:

Self- paced asynchronous SCORM module

Due:

Q4 2025